SOP
(Revised)
Disciplinary Committee – CMH LMC & IOD

1. The college Disciplinary Committee keeps effective watch over maintenance of discipline and enforces the students' of CMH Lahore Medical College & Institute of Dentistry, School of Allied Health Sciences and Institute of Nursing code of conduct in routine daily matters. A team nominated by the CE / Principal, will comprise the committee. In cases of any breach of discipline, the decision taken by the CE / Principal will be final and can't be challenged. The committee will meet on quarterly / required basis.

2. Composition of the committee will be as under: -

   a. **President: - CE / Principal or Nominated Person**

   b. **Faculty Members: -**
      - **(1) Dean of respective school**
      - **(2) Dir Operations**
      - **(3) Dir Adm**
      - **(4) AD (Student Affairs)**
      - **(5) AD (Acad & Coord)**
      - **(6) Any addl member (nominated by CE / Principal)**

   c. **Students Members: -**
      - **(1) MBBS Students**
        - **(a) Final Year MBBS (Student Council Member)**
        - **(b) Class Representative (Concerned Class)**
      - **(2) BDS Students**
        - **(a) Final Year BDS (Student Council Member)**
        - **(b) Class Representative (Concerned Class)**
      - **(3) SAHS Students**
        - **(a) Final Year DPT/MIT/MLT/OPT/HND (Student Council Member)**
        - **(b) Class Representative (Concerned Class)**
      - **(4) IoN Students**
        - **(a) Final Semester BSN (Student Council Member)**
        - **(b) Class Representative (Concerned Class)**

3. **Proceedings**

   a. Notice shall be served to the accused, with evidence of breach of code of conduct when applicable.
   b. The accused shall be provided an opportunity to respond in writing against the allegations with any evidence to support his / her claims.
   c. The accused shall be provided with an opportunity of personal hearing by the committee.
   d. The decision of the committee shall be communicated in writing.
   e. There shall be an opportunity for appeal against decision to the CE / Principal that can be availed once.
   f. Decision on appeal by the CE / Principal shall be final.

4. **Punishments**

Various punishments may be awarded by the committee according to the nature and degree of violation of rules by the students will be as under: -

a. Withdrawal from College rolls.
b. Debarment from all academic activities.
c. Cancellation of hostel allotment.
d. Cancellation of leave.
e. Cash fines.
f. Extra library sittings.
g. Ban to visit cafeteria and hostel.
h. Formal warning with information to parents / guardian.
j. Disallowing to apply for university examination.
k. Other disciplinary action as deemed necessary.

5. The recommendation of committee will be put up to CE / Principal for final approval.

6. **Grievance Policy/Appeals**

The accused who has been awarded any penalty by the disciplinary committee may prefer and apply for appeal or review to the CE / Principal.

a. An appeal or review shall be made in the form of a petition and in writing.

b. The appeal shall be filed with the authority who passed the original orders.

c. The appeal / review petition shall be made within seven days from promulgation of punishment awarded.

d. The petition shall set forth concisely the ground of objection to the punishment awarded in a proper and template language (shall not contain dis-respectful or obscene language).

e. The accused at no stage of the proceeding shall be represented by an advocate / counsel.

f. The decision of the Authority shall be final and could not be challenged in any court of law.

Dated; 30 Oct 2026

CE / Principal