



**SOP**  
**(Revised)**  
**Disciplinary Committee – CMH LMC & IOD**

1. The college Disciplinary Committee keeps effective watch over maintenance of discipline and enforces the students' of CMH Lahore Medical College & Institute of Dentistry, School of Allied Health Sciences and Institute of Nursing code of conduct in routine daily matters. A team nominated by the CE / Principal, will comprise the committee. In cases of any breach of discipline, the decision taken by the CE / Principal will be final and can't be challenged. The committee will meet on quarterly / required basis.

2. Composition of the committee will be as under: -

a. **President: - Dy Chief Executive / Vice Principal**

b. **Faculty Members: -**

- (1) Vice Principal (Academics)
- (2) Dean, IOD
- (3) Dir SAHS (If case related to SAHS students)
- (4) HoD Pathology
- (5) HoD Behavioral Sciences
- (6) HoD Medicine
- (7) HoD Physiology
- (8) CNI – IoN (If case related to Nursing students)
- (9) AD Student Affairs

c. **Students Members: -**

- (1) MBBS Students
  - (a) BR Final Year
  - (b) GR Final Year
  - (c) MCR Final Year
- (2) BDS Students
  - (a) BR Final Year
  - (b) GR Final Year
- (3) SAHS Students
  - (a) 1x Male Student
  - (b) 1x Female Student
- (4) IoN Students
  - (a) 1x CPC Student
  - (b) 1x NC Student

3. **Proceedings**

- a. Notice shall be served to the accused, with evidence of breach of code of conduct when applicable.
- b. The accused shall be provided an opportunity to respond in writing against the allegations with any evidence to support his / her claims.
- c. The accused shall be provided with an opportunity of personal hearing by the committee.
- d. The decision of the committee shall be communicated in writing.

- e. There shall be an opportunity for appeal against decision to the CE / Principal that can be availed once.
- f. Decision on appeal by the CE / Principal shall be final.

4. **Punishments**

Various punishments may be awarded by the committee according to the nature and degree of violation of rules by the students will be as under: -

- a. Withdrawal from College rolls.
- b. Debarment from all academic activities.
- c. Cancellation of hostel allotment.
- d. Cancellation of leave.
- e. Cash fines.
- f. Extra library sittings.
- g. Ban to visit cafeteria and hostel.
- h. Formal warning with information to parents / guardian.
- j. Disallowing to apply for university examination.
- k. Other disciplinary action as deemed necessary.

5. The recommendation of committee will be put up to CE / Principal for final approval.

6. **Grievance Policy/Appeals**

The accused who has been awarded any penalty by the disciplinary committee may prefer and apply for appeal or review to the CE / Principal.

- a. An appeal or review shall be made in the form of a petition and in writing.
- b. The appeal shall be filed with the authority who passed the original orders.
- c. The appeal / review petition shall be made within seven days from promulgation of punishment awarded.
- d. The petition shall set forth concisely the ground of objection to the punishment awarded in a proper and template language (shall not contain dis-respectful or obscene language).
- e. The accused at no stage of the proceeding shall be represented by an advocate / counsel.
- f. The decision of the Authority shall be final and could not be challenged in any court of law.

**Dated; 8 Jul 2026**



**Dy CE / Vice Principal**