

Migration /Transfer Policy for NUMS UG Programs - 2026

(Other than MBBS/ BDS)

The Policy has been formulated to handle the cases of BS students requesting for migration/transfer of credits to NUMS from local/foreign educational institutions. All migration requests for BS Programs will be evaluated and processed in accordance with this policy.

1. SALIENT FEATURES:

The case of migration will be processed by the Registrar Dte upon receiving the application from the candidate after course evaluation by the respective Acad Dte /Institution. The candidate may allow transfer under the following conditions: -

- a. Migration shall only be allowed from the Universities/DAls recognised by HEC.
- b. The applicant can apply after completion of first year (1st & 2nd semester) of study. However, no migration-in request will be entertained after 5th semester.
- c. Students should apply for migration one month before the commencement of the semester.
- d. The status of vacant seats will be obtained by the Acad(Clinical) Directorate from the departments and advertisement will be uploaded on the NUMS website by the Acad(Clinical) Directorate.
- e. The applicant should be an enrolled student in his/her parent university at the time of applying for migration.
- f. Migration will only be allowed if the applicant meets the criteria of admission in that particular program and having minimum CGPA of 2.5.
- g. Migration will be accepted from annual-to-annual and semester-to-semester system. No migration from annual-to-semester and semester-to-annual will be accepted.
- h. The applicant is not already time-barred in the program.
- i. Courses studied at Parent University must correspond to courses offered by NUMS or equivalent whereas Courses having a grade less than "C" will not be transferred.
- j. Migration for maximum 5 deficient courses will be accepted, applicant having more than 5 deficient courses will not be allowed for migration
- k. Candidate has to provide a certificate that no disciplinary case is against him / her at the previous institution
- l. A candidate not fulfilling any of these conditions shall not be admitted into NUMS, other than as a fresh candidate.

2. PROCEDURE:

a. Submission of Case by Applicant:

The applicant will submit the application for Course evaluation for migration to the Registrar Directorate.

b. Processing by Registrar Directorate

- (1) The Registrar Directorate shall forward the case to the Acad(Clinical) Directorate for preparation of a comparative matrix of courses already qualified at the parent institution against the NUMS curriculum/courses.
- (2) The Acad(Clinical) Directorate will forward the case to relevant Department for evaluation. The HoD will prepare a detailed roadmap aligned with the NUMS syllabus and return to Acad Dte within two (02) to five (05) working days after approval by the Dean. The Acad Dte will present it to the Course Evaluation Review Committee (CERC) within three (03) working days.

c. Review by Course Evaluation Review Committee

After the CERC's recommendation and approval, the **evaluation report** shall be forwarded to Registrar Directorate within **three (03) working days**. The Registrar Directorate shall share the evaluation report with the applicant and in case of acceptance by the student, advised the applicant to submit formal application for migration.

3. Composition of the Course Evaluation Review Committee (CERC)

Designation	Role
Director Acad Clinical	Chairperson
Concerned Dean	Member
Director Training / Concerned HoD	Member
Deputy Controller of Examinations (Result)	Member
Assistant Director Acad (Clinical)	Secretary

Note: The committee shall be constituted in accordance with the program for which migration is required.

4. Terms of Reference (TORs) of the Evaluation Review Committee

1. Review the student's academic records (transcript & syllabus).
2. Recognize prior courses against the NUMS curriculum to determine course-wise and semester wise equivalence.
3. Identify any deficiencies in terms of subjects and/or credit hours.
4. Recommend a clear roadmap to address deficiencies prior to graduation.

5. Ensure that:

- The Exam Directorate and Acad Directorate maintain records of all exempted and deficient courses.
- The concerned College/Institute/Department ensures that all prescribed deficient courses are completed and qualified by the student before the final examination.

5. REQUIREMENTS:

a. Documents required for migration are as follows: -

- (1) Passed Result of NAT.
- (2) Copy of Matriculation/O'-levels(IBCC) Certificate.
- (3) Copy of Intermediate/A'-levels(IBCC) Certificate.
- (4) Official Transcript/ Result/ DMCs of semesters studied in Parent Institution/University.
- (5) Detailed Course Content of all studied semester duly issued by Parent Institution/University.
- (6) Processing fee Rs.2500/- or as applicable.
- (7) NOC from relieving Institute/ University to be submitted after course evaluation.
- (8) Character certificate from parent university.

6. The Policy will be implemented with immediate effect.



Fwd: Migration/Transfer Policy for NUMS Undergraduate Programs (Other than MBBS/ BDS)

CMH Lahore Medical College <info@cmhlahore.edu.pk>
To: sahs@cmhlahore.edu.pk, registration@cmhlahore.edu.pk

Thu, Jul 9, 2026 at 3:03 PM

----- Forwarded message -----

From: **Registrar Office** <registrar@numspak.edu.pk>
Date: Wed, 8 Jul 2026 at 12:05
Subject: Migration/Transfer Policy for NUMS Undergraduate Programs (Other than MBBS/ BDS)
To: CMH Lahore Medical College <info@cmhlahore.edu.pk>, Institute of Nursing <instituteofn@gmail.com>, <ieoqimsqta@gmail.com>, Nargis Shaheen <nargisshaheen34@gmail.com>, Saiqamalah <saiqamalah@gmail.com>, nailaqamar5465@gmail.com <nailaqamar5465@gmail.com>, <con.cmhmtn@gmail.com>, naseem ijaz <naseem.ijaz8@gmail.com>, <principalcollegeofnursing@cimsbwp.com.pk>, <maryamkhadim29@gmail.com>, <principal.con@ckmc.edu.pk>, Nazia Asad <surriasultan@yahoo.com>, <neelumshahid84@gmail.com>, <saiqaparveen69@gmail.com>, Malik Niaz Ahmed <malikniaz.ahmed@numspak.edu.pk>, <zarinanaz.nursing@hitec-ims.edu.pk>, Karachi Institute of Nursing Sciences (KINS) Principal <principal_kins@kimsmalir.edu.pk>, <doctorkaleem77@yahoo.com>
Cc: Brig Nasir Rafiq Ahmed SI(M), Retd <nasir.rafiq@numspak.edu.pk>, Deputy Registrar <dyregistrar@numspak.edu.pk>, Assistant Director Registration <adregistration@numspak.edu.pk>, Ms. Tayyaba Sadiq <tayyaba.sadiq@numspak.edu.pk>

NUMS Secretariat letter no. 17/Registrar/NUMS dated 7 Jul 2026 is enclosed for information / necessary action, please.



Registrar
National University of Medical Sciences (NUMS)
Abid Majeed Road, Rawalpindi.
☎ +92-51-9273590
🌐 <http://numspak.edu.pk>

📎 Migration Transfer Policy NUMS (CoN).pdf
1458K

SEEN	
AD Student Affairs	B
Sr. Manager Student Affairs	
SAHS	13/7
Cadet Cell	
Date	100726
Diary No.	3604

Pls separately

in policy file.
and also copy to Sa. Sahs.



NUMS
NATIONAL UNIVERSITY
OF MEDICAL SCIENCES

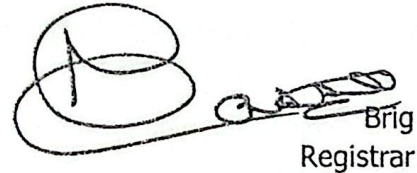
MOST IMMEDIATE

NUMS Secretariat
1-Abid Majeed Road
Rawalpindi Cantt
Tel: 051 - 9273590
registrar@numspak.edu.pk
17 / Registrar / NUMS
07 Jul 2026

To: Institute of Nursing, CMH Lahore Medical College, Lahore
College of Nursing, CMH Quetta
College of Nursing, CMH Multan
College of Nursing, CIMS Bahawalpur
College of Nursing, CMH Kharian
College of Nursing, HITEC, Taxila
College of Nursing, KIMS, Malir Karachi

Subject: **Migration/Transfer Policy for NUMS Undergraduate Programs (Other than MBBS/ BDS)**

Migration/ Transfer Policy for NUMS Undergraduate Programs (Other than MBBS/ BDS) is enclosed for your information/ necessary action, please.



Brig
Registrar

Nasir Rafiq Ahmed, SI(M), (Retd)

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