I O N D M E

Subject: <u>DISCIPLINE STUDENTS CMH LMC & IOD</u>

- 1. SOP on the subj is submitted herewith as per Anx 'A' to this Itr for your info/further nec action:-
- 2. Fwd for Compliance please.

ADME (Academics)
Dr. Nadeem Yar Khan (Retd)

To:

(All Departments)
Accounts Department

60/Gen Ltr/DME/CMH/LMC Date 05 Dec 2019

DISCIPLINE STUDENTS CMH LMC & IOD

1. It has been observed with great concern that students have developed a tendency of getting late in the morning or miss the lecture / class without prior premission. This creates an exteremly negative impact on their studies and campus discipline. Unbecomingly, they also use mobile phone during the class / lectures which refelects their obnoxious attitude towards learning.

2. To curb such tendency following policy to impose fine is laid down for a healthy learning pursuit:-

- a. Rs. 1000/- for late comes in 1st lecture
- b. Rs. 2000/- is absenting from 1st lecture / any single lecture
- c. Rs. 3000/- Absent for one day
- d. Rs. 1000 for using mobile during the class / lectures unless otherwsie asked by teacher to google the disease / syndrome.
- e. For improper dress, Rs.500/- will be fined.
- f. For any other discipline issue, fine may be charged as imposed by the competent authority.
- 3. Class attendance will be submitted to DME dept after duly signed by the teacher and respective HODs and stamped accordingly till biometric system is functional.
- 4. Forward for strict Compliance.

ADME (Academics)

Dr. Nadeem Yar Khan (Retd)