

CMH LAHORE MEDICAL COLLEGE AND INSTITUTE OF DENTISTRY.
Faculty Development Workshops for “Basic Certificate Course in Medical Education”

FLOW SHEET FOR WORKSHOP 3:

1. Title of Workshop: Lecturing Skills
2. Theme: Educational Planning
3. Date: 27th& 28th July 2016
4. Time: 0800 till 1130 hours daily
5. Participants: Expected to be 60. They will be divided in 2 groups of 30 each for each day of the workshop

Facilitators: Brigadier Rehan Uddin(03333346155), Dr. Muhammad Imran Hameed Daula.(0300 2239692) Prof Nilofar Mustafa(03224787002), Brig Suhail Ameen (03217324092), Col Ambreen Anwer (03229076183), Asst Prof Dr. Shazia Tufail (03335483542), Brig Wasim Ahmed Malik (03209123777)

Following faculty members are to prepare / deliver the lectures assigned as per following list. Participants may consult the facilitators on given numbers for preparation of their topics. We hope it will be extra fun and great learning experience for all.

- **Participant will deliver a 05 minute teaching session in light of learning sessions in last workshop with emphasis on**
 - What is the concept?
 - Why participants should know about it?
 - How they are going to utilize in real life as teaching faculty?
 - The lectures will be evaluated as per the format of feed back form attached herewith.

Note:

- **It requires rehearsal to finish the task within 5 minutes.**
- Faculty members holding g mail Accounts can get useful material on (Google Drive of E . Mail dme.cmh@gmail.com) on which they have already been added. Other faculty members are requested to create gmail account to have easy access on this drive. All the material and presentations of previous workshop will be added on the drive for future use by the faculty .

WORKSHOP PROGRAM Day 1 & 2:

| S No | Time | Activity | Facilitator |
|-------------|-----------------|--|---|
| 1 | 0815to 0830 | Tilawat Welcome &Introduction Review of Previous Workshops | 5 minutes 10 minutes - |
| 2 | 0830 to 0915 | 05 minutes lecture delivery by randomly selected participants On topics already defined pertaining to teaching and learning. 05 minutes discussion on each lecture (Total 05 participants) 1. Types of intelligence. Brig Ambreen 2. What is emotional intelligence & emotional investment and why we should know about it? Brig Ambreen 3. How to give feed back to your student. Demonstrate by role play! Prof Nilofar 4. What is critical thinking? Prof Suhail 5. What is Inductive reasoning? Explain from day today life. Prof Suhail | Judges (Nilofar ,Shazia) Prof Ambreen Brig Suhail |
| 3 | 0915 to 0930 | Stretch and relaxation period | |
| 4 | 0930 to 1015 | 05 minutes lecture delivery by randomly selected participants On topics already defined pertaining to teaching and learning. 05 minutes discussion on each lecture (Total 05 participants) 6. What is Deductive reasoning? Explain from day today life. Prof Suhail 7. Implicit & Explicit meanings :DrNilofar 8. Pareto Principles Prof Imran 9. Millers Principles 7+/- 2DrNilofar 10.Mehrabian Study Prof Imran | Brig Suhail Dr. Imran Prof Nilofar Judges (Ambreen , Nilofar) |
| 5 | 1015 to 1030 | Stretch and relaxation period | |
| 6 | 1030 to 1115 | 05 minutes lecture delivery by randomly selected participants On topics already defined pertaining to teaching and learning. 05 minutes discussion on each lecture (Total 05 participants) 11. How to deal a sleeping student: DrShazia 12. Importance of revision !DrNilofar 13. How I draw attention of my studentsDrShazia 14. Criterion referenced assessmentDrShazia 15. How to know about my reputation in my colleagues and juniors? Brig Ambreen | DrShazia Brig Ambreen Judges(Brig Suhail, Imran |
| 7 | 1115 to 1130 | Concluding Remarks | Brig Rehan |

Lecture Evaluation Feed Back Form

To be handed over to lecturer in privacy

Lecturer's Name : _____

Topic : _____

Evaluator's Name : _____

Date: _____

SD = Strongly Disagree

D = Disagree

N = Neutral

A = Agree

SA = Strongly Agree

| S. No. | Areas | Grading | | | | |
|--------|---|---------|---|---|---|----|
| | | SD | D | N | A | SA |
| 1 | Did the lecturer grab and maintain the attentiveness of audience throughout his/her time? | | | | | |
| 2 | Was the language simple and understandable for the audience? | | | | | |
| 3 | Audiovisual tools were used effectively. | | | | | |
| 4 | Did he/she take account of audience' existing knowledge and level of understanding? | | | | | |
| 5 | Did he/she complete the job in time? | | | | | |
| 6 | Did he/she successfully convey the major message / learning outcomes of his/her talk? | | | | | |

Judges' Remarks

LIST OF TOPICS, PRESENTERS & FACILITATORS (WORKSHOP 3)

| Details | Group | Date | Signature |
|---|-------|------------------------|-----------|
| 1. What are the types of intelligence? | | | |
| 1. Dr. Uzma Naseer, Associate Prof, Anatomy | A | 27-07-16 | |
| 2. Dr. Huma Ashraf, AP Biochemistry | B | 28-07-16 | |
| 3. Dr. Amna Shahab, AP Surgery | A | 27-07-16 | |
| 4. Dr. Maria Ahmad, AP Gynae | B | 28-07-16 | |
| Facilitator: Col Ambreen Anwar | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 2. What is emotional intelligence and emotional investment & why we should know about it? | | | |
| 1. Dr. M. Kashif, AP Medicine | B | 28-07-16 | |
| 2. Dr. Faheem Anwar, AP Surgery | B | 28-07-16 | |
| 3. Dr. Javeria, AP Pharmacology | A | 27-07-16 | |
| 4. Brig. Waseem Ahmed Malik, DME | A | 27-07-16 | |
| 5. Dr. Ansa Rabia, Associate Prof. Anatomy | A | 27-07-16 | |
| Facilitator: Col Ambreen Anwer | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 3. How to give feedback to your students? Demonstrate by role play. | | | |
| 1. Prof. Qasim Saeed, Dean IOD | A | 27-07-16 | |
| 2. Dr. Tanzeela Akram, Assoc Prof. Physiology | A | 27-07-16 | |
| 3. Dr. Tahira Raza, AP Community Medicine | B | 28-07-16 | |
| 4. Dr. Kashifa Ehsan, Senior lecturer Physiology | B | 28-07-16 | |
| Facilitator: Lt Col (R) Nilofar Mustafa | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 4. What is critical thinking? | | | |
| 1. Prof. Muhammad Ashraf Ch., Community Medicine | A | 27-07-16 | |
| 2. Dr. Madiha Ahmed, Associate Prof. Physiology | A | 27-07-16 | |
| 3. Dr. Zoofishan Imran, AP Community Medicine | B | 28-07-16 | |
| 4. Maj. Muhammad Umar Zahoor, AP Anesthesia | B | 28-07-16 | |
| Facilitator: Brig. Muhammad Suhail Amin | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 5. What is inductive reasoning? Explain from day to day life. | | | |
| 1. Prof. Saeed Anwar, Pathology | A | 27-07-16 | |
| 2. Dr. Farida Hafeez, Associate Prof Physiology | A | 27-07-16 | |
| 3. Dr. Irum Mansoor, AP Beh Sciences | B | 28-07-16 | |
| 4. Dr. Sumeet Ashraf, Resident Dermatology | B | 28-07-16 | |
| Facilitator: Brig. Muhammad Suhail Amin | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 6. What is deductive reasoning? Explain from day to day life. | | | |
| 1. Dr. Mustansir Billah, Assoc Prof. Anatomy | A | 27-07-16 | |
| 2. Dr. Iram Fayyaz, Assoc Prof Biocemistry | A | 27-07-16 | |
| 3. Dr. Sidra Cheema, AP Pathology | B | 28-07-16 | |
| 4. Dr. Saima Qamar, AP Gynae | B | 28-07-16 | |
| Facilitator: Brig. Muhammad Suhail Amin | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 7. Implicit and explicit meanings | | | |
| 1. Dr. Ayesha Talat, Assoc Prof. Pharmacology | A | 27-07-16 | |
| 2. Dr. Afia Sarwar, AP Pathology | A | 27-07-16 | |
| 3. Dr. Shoaib Younas, AP IOD | B | 28-07-16 | |
| 4. Dr. Sahar Javed, AP Biochem | B | 28-07-16 | |
| Facilitator: Lt Col (R) Nilofar Mustafa | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|---|-------|------------------------|-----------|
| 8. Pareto principles | | | |
| 1. Prof. Nazreen Sharif | A | 27-07-16 | |
| 2. Dr. Pakeeza Aslam | A | 27-07-16 | |
| 3. Lt. Col Qanita Faheem, AP Pathology | B | 28-07-16 | |
| 4. Dr. Sobia Masood, AP Operative dentistry | B | 28-07-16 | |
| Facilitator: Dr. M. Imran Hameed Daula | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 9. Millers Principles 7+/- 2 | | | |
| 1. Prof. Nilofar Mustafa, Gynae | A | 27-07-16 | |
| 2. Dr. Shazia Tufail. AP Gynae | A | 27-07-16 | |
| 3. Dr. Samir Qazi, Assoc Prof Oral Surgery | A | 27-07-16 | |
| 4. Dr. Tayyaba Farhan, AP Pathology | A | 27-07-16 | |
| 5. Dr. Farhan Javed, AP Periodontology | B | 28-07-16 | |
| Facilitator: Lt Col (R) Nilofar Mustafa | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|---|-------|------------------------|-----------|
| 10. Mehrabian Study | | | |
| 1. Prof. Abdus Sattar, Pathology | A | 27-07-16 | |
| 2. Dr. Spenta Kakalia, AP Paeds | A | 27-07-16 | |
| 3. Dr. Faiqa Yasser, AP Oral Pathology | B | 28-07-16 | |
| 4. Lt. Col Nausheen Bakht, AP CMH | B | 28-07-16 | |
| 5. Dr. Muhammad Shiraz Sadiq, AP Oral IOD | A | 27-07-16 | |
| Facilitator: Dr. M. Imran Hameed Daula | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|---|-------|------------------------|-----------|
| 11. How to deal with a sleeping student? | | | |
| 1. Prof. Maqbool Ahmed, Behavioral Sciences | A | 27-07-16 | |
| 2. Dr. Sajeel Ijaz, AP Madicine | B | 28-07-16 | |
| 3. Lt. Col Asim Ishfaq, AP Neurosurgery | A | 27-07-16 | |
| Facilitator: Dr. Shazia Tufail | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 12. Importance of Revision | | | |
| 1. Dr Bushra Hashmat, Dermatologist | A | 27-07-16 | |
| 2. Maj Ayesha Khokhar, AP Dermatology | B | 28-07-16 | |
| 3. Dr. Shaista Arshad Jarral, AP Anatomy | B | 28-07-16 | |
| Facilitator: Lt Col (R) Nilofar Mustafa | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 13. How to draw attention of my students? | | | |
| 1. Lt. Col Aisha Akhter, AP Dermatology | A | 27-07-16 | |
| 2. Brig. Shahid Majeed, AP Surgery | A | 27-07-16 | |
| 3. Dr. Ambreen Touseef, AP Physiology | B | 28-07-16 | |
| 4. Lt. Col Attiya Rehman, AP Dermatology | B | 28-07-16 | |
| 5. Lt. Col Muhammad Akhter, AP Radiology | B | 28-07-16 | |
| Facilitator: Dr. Shazia Tufail | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| 14. Criterion referenced assessment | | | |
| 1. Lt. Col Naveed Hussain Syed, AP Surgery | B | 28-07-16 | |
| 2. Dr. Uzma Rehan, Assoc Prof. Pathology | A | 27-07-16 | |
| 3. Dr. Huma Saeed Khan, AP Physiology | A | 27-07-16 | |
| 4. Maj Salman Arif, AP Oncology | B | 28-07-16 | |
| 5. Lt. Col Waseem Pasha, AP Paeds | B | 28-07-16 | |
| Facilitator: Dr. Shazia Tufail | A | 27-07-16 & 28-07-16 | |

| Details | Group | Date | Signature |
|--|-------|------------------------|-----------|
| <p>15. How to know about my reputation in my colleagues and juniors?</p> <hr/> <p>1. Brig. Shakeel ur Rehman Afridi, Vice Principal</p> | A | 27-07-16 | |
| 2. Prof. Samina Naeem, Pathology | A | 27-07-16 | |
| 3. Dr. Ayesha Akmal, AP Physiology | B | 28-07-16 | |
| 4. Maj Zeeshan Ahmed Alvi, AP Oncology | B | 28-07-16 | |
| 5. Dr. Qurat ul Ain Mushtaq, AP Gynae | A | 27-07-16 | |
| <p>Facilitator: Col Ambreen Anwer</p> | A | 27-07-16 & 28-07-16 | |